

Dismissal with Cause Policy

Termination of the Provider / Patient Relationship

The providers at this office can terminate your services based on any of the below.

- Non-payment for services (co-pays, no show, cancellation and all other fees)
- Excessive missed appointments (more than two) or canceled follow-up appointments
- Failure to follow agreed upon treatment plan
- Untruthful about other medical services you receive.
- Attempts to perpetrate a fraud (asking to be seen without an appointment, asking to fill out fraudulent mental health or disability paperwork)
- ACCCHS recipient, providers at this office cannot provide services to you. The care provided at our office can be found under these types of plans throughout the valley (Phoenix, Goodyear, Glendale, Peoria, and Surprise etc).
- The refusal of a patient to maintain acceptable behavior. Arguing with any of our staff is not tolerated. Unacceptable behaviors include screaming, cursing, verbal or physically threatening. If any client in our office feels threatened by your behavior you will be dismissed from our office.
- Termination may give you 30 days to find another provider or it may be immediate.
- When services have been terminated at our office, you may initially be told verbally and followed up with a letter sent or directly handed to you. A copy of that letter will be kept in your patient file.
- We will make every effort to contact your other healthcare providers, which we are aware of, that the provider(s) at this office no longer offer you services.
- Calling our office for an appointment after you have been terminated is not acceptable. You will not be able to make an appointment.

Signature _____

Date _____